

## **Window Systems Division Safety, Health, Environmental & Quality Policy**

Window Systems is committed to achieving high health, safety, environmental and quality standards that will comply with BS EN ISO 9001, BS EN ISO 14001, OHSAS 18001, BES 6001 and Epwin Group Policy within all aspects of its operations.

By pursuing a programme of continual improvement we are committed to:

- Supplying products and services that will achieve customer satisfaction.
- Maintaining a safe and healthy workplace for all employees, visitors and contractors.
- Minimising the impact of our operations and activities on the environment.

We will, through the effective management and review of our health, safety, environmental and quality systems:

- Comply with all relevant legislation and approved codes of practice applicable to our activities, products and services.
- Provide and maintain safe conditions, equipment and systems of work.
- Reduce the risk of injuries and ill health, environmental incidents and accident-related loss of time and resources.
- Provide adequate resources and training in support of quality system development and implementation.
- Promote involvement at all levels through regular communication and consultation on health, safety, environmental and quality matters.
- Proactively instruct, inform, train and supervise our employees to promote safe behaviour, and to act responsibly on environmental and quality matters.
- Reduce energy and raw material usage, waste, and the risk of pollution, and maintain contingency plans where significant environmental hazards exist.
- Continually monitor and review the impacts of transport throughout the supply chain and minimise our impacts through efficient scheduling, regular maintenance and driver training.
- Communicate to our clients and suppliers our commitment to health, safety, environmental and quality improvement on request.

We require our employees to:

- Execute the activities for which they are responsible, as defined within their job description in a manner that ensures they do not endanger themselves or others by their acts or omissions.
- Co-operate with others to enable us to fulfil our statutory and other compliance duties.
- Not interfere with, misuse or wilfully damage anything provided in the interests of health, safety or welfare.
- Act positively to ensure safe and environmentally and quality aware working practices.

We undertake to review this Policy and its capacity to deliver continual improvement, at least annually, and to communicate any changes to employees appropriately.



**Clare O'Hara**  
**Managing Director**